## Log In to OTCnet Online

## **Application Tip**

The OTCnet Local Bridge (OLB) application is required for performing check processing, check capture, card processing and terminal configuration operations. If you are a **Check Capture Administrator**, **Check Capture Supervisor**, **Check Capture Lead Operator**, **Check Capture Operator**, **Card Operator** or **Card Administrator**, the OLB application must be started on the terminal in order to perform these operations. Refer to the *Start and Stop the OTCnet Local Bridge (OLB) Application* printable job aid for more details.

To log in to Fiscal Service Single Sign On (OTCnet Online), complete the following steps:

- 1. Access https://otcnet.fms.treas.gov.
- 2. Enter your **User ID and Password** in the appropriate text boxes, and click **Log In**. The *OTCnet Home Page* appears.



As a Check Capture Administrator, Check Capture Supervisor, Check Capture Lead Operator, Check Capture Operator, Card Operator or Card Administrator, when logging into OTCnet Online and using Google Chrome, the OTCnet splash screen does not appear. The OTCnet splash screen does appear for Internet Explorer (IE) users: Check Capture Administrator, Check Capture Supervisor, Check Capture Lead Operator, Check Capture Operator, Card Operator or Card Administrator, when setting up OTCnet.